

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY - OCTOBER 11, 2018**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler

Alderman Gary Smith

Alderman Bob Donovan

Alderman Jimmie Jones

Alderman John Mooney

Alderman Mike Jokerst

Alderman Donnie Stuppy

Absent: Alderman Randy Ruzicka

Alderman Joe Prince

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Mooney to approve the agenda as presented. Motion carried 6-0-2 with Alderman Prince and Alderman Ruzicka being absent.

**PRESENTATION/AWARDS.** At this time Mayor Hassler presented a certificate of appreciation to Bernie Naeger for 30 years of service on the Board of Adjustment.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See Attached Report)

**STAFF REPORTS.**

David Bova - Community Development Administrator (See attached report)

Kenny Steiger - Fire Chief (See Attached Report)

Gary Roth - Field Operations Supervisor (See Attached Report)

**COMMITTEE REPORTS.** None.

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

1. Minutes - Board of Aldermen - Regular Meeting - September 27, 2018
2. RESOLUTION 2019 - 01. A Resolution re-appointing Gary Roth to the Ste. Genevieve Planning and Zoning Commission.
3. RESOLUTION 2019-02. A Resolution re-appointing Kathleen Waltz to the Ste. Genevieve Planning and Zoning Commission.
4. RESOLUTION 2019- 03. A resolution of the City of Ste. Genevieve stating intent to apply for a grant from the 2018 FEMA assistance to fire fighters grant in an amount not to exceed \$88,000 for the Ste. Genevieve Fire Department.

A motion by Alderman Jokerst, second by Alderman Stuppy to approve the Consent Agenda as presented. Motion carried 6-0-2 with Alderman Ruzicka and Alderman Prince absent.

**OLD BUSINESS.**

**BILL NO. 4242. AN ORDINANCE AMENDING THE ORIGINAL AGREEMENT WITH THOUVENOT, WADE & MOERCHEN, INC. (TWM) TO PROVIDE A WEB BASED MAPPING PLATFORM AND GEOGRAPHIC INFORMATION SYSTEM (GIS) FOR THE CITY OF STE. GENEVIEVE. 2<sup>ND</sup> READING.** A motion by Alderman Donovan, second by Alderman Smith, Bill No. 4242 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, , Alderman Donnie Stuppy, Alderman John Mooney, Alderman Gary Smith, Alderman Jimmie Jones and Alderman Bob Donovan Nays: None. Absent: Alderman Joe Prince and Alderman Randy Ruzicka, Motion carried 6-0-2. Thereupon Bill No. 4242 was declared Ordinance No. 4176 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4243. AN ORDINANCE APPROVING A MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010. 2<sup>ND</sup> READING.** A motion by Alderman Jokerst, second by Alderman Stuppy, Bill No. 4243 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, , Alderman Donnie Stuppy, Alderman John Mooney, Alderman Gary Smith, Alderman Jimmie Jones and Alderman Bob Donovan Nays: None. Absent: Alderman Joe Prince and Alderman Randy Ruzicka, Motion carried 6-0-2. Thereupon Bill No. 4243 was declared Ordinance No. 4177 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4244. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AUTHORIZING A "NO PARKING" RESTRICTION ON THE SOUTH SIDE OF PROGRESS PARKWAY, STARTING AT THE ENTRANCE TO PROGRESS SPORTS COMPLEX AND EXTENDING 260' EAST TOWARDS STATE HWY M. 2<sup>ND</sup> READING.** A motion by Alderman Stuppy, second by Alderman Mooney, Bill No. 4244 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, , Alderman Donnie Stuppy, Alderman John Mooney, Alderman Gary Smith, Alderman Jimmie Jones and Alderman Bob Donovan Nays: None. Absent: Alderman Joe Prince and Alderman Randy Ruzicka, Motion carried 6-0-2. Thereupon Bill No. 4244 was declared Ordinance No. 4178 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4245. AN ORDINANCE AMENDING THE STE. GENEVIEVE CODE OF ORDINANCES SECTIONS 130.030. MUNICIPAL JUDGE - OFFICE CREATED - ELECTION - TERM AND 130.040. MUNICIPAL JUDGE - QUALIFICATIONS AS SET FORTH BELOW. 2<sup>ND</sup> READING.** A motion by Alderman Jokerst, second by Alderman Jones, Bill No. 4245 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman Donnie Stuppy, Alderman John Mooney, Alderman Gary Smith, Alderman Jimmie Jones and Alderman Bob Donovan Nays: None. Absent: Alderman Joe Prince and Alderman Randy Ruzicka, Motion carried 6-0-2. Thereupon Bill No. 4245 was declared Ordinance No. 4179 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**BILL NO. 4248. AN ORDINANCE APPROVING A BID PROPOSAL FROM AXON ENTERPRISE, INC. FOR THE PURCHASE OF FOUR TASERS IN AN AMOUNT NOT TO EXCEED \$5,512.00 FOR THE STE. GENEVIEVE POLICE DEPARTMENT. 1<sup>ST</sup> READING.** A motion by Alderman Mooney, second by Alderman Smith, Bill No. 4248 was placed on its first reading, read by title only, considered and passed by a 6-0-2 vote of the Board of Alderman.with Alderman Prince and Alderman Ruzicka absent.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**EXECUTIVE/CLOSED SESSION.** A motion by Alderman Mooney, second by Alderman Jones to go into closed session to discuss real estate acquisition matters as authorized by Section 610.021(2), RSMO and personnel matters as authorized by Section 610.021(3), RSMO. Motion carried 6-0-2 with the following roll call vote: Ayes: Alderman Mike Jokerst, Alderman Donnie Stuppy, Alderman John Mooney, Alderman Gary Smith, Alderman Jimmie Jones and Alderman Bob Donovan Nays: None. Absent: Alderman Joe Prince and Alderman Randy Ruzicka, 6:46 p.m.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting at 7: 44 p.m.

Respectfully submitted by,

**Pam Meyer**  
City Clerk

## **CITY ADMINISTRATOR'S REPORT**

### **BOARD OF ALDERMEN**

**October 11, 2018**

- Met with developer interested in Progress Park Dr.
- Attended Board of Zoning Adjustment meeting regarding variance.
- Water Tower tank welding is continuing. Consulted with Cochran regarding welding inspections.
- Met with Fish and Wildlife regarding Wetland Habitat proposal. They will produce a legal description of the property they propose to manage. Consulted with Ste. Genevieve Abstract regarding ways to convey title without a new survey.
- Attended Community Services Forum meeting.
- Held formal meeting of the Downtown TIF. Property owners have until Nov 13 to request being sequestered. If one is received, a meeting will be held on Nov 14 to revise the boundaries. If not the plan will be reviewed at a Public Hearing on Nov 26. Recommendation to the Board of Aldermen on Dec. 13.
- Attended special Park Board meeting to review AT&T proposed tower sites.
- Performed preliminary work on a Transportation Alternatives Grant to install a walking path from existing Main Street sidewalks to the National Park site. Preliminary cost estimate is \$453,592. Pedestrian Bridge = \$150,000.



# Community Development

David Bova  
Community Development Administrator  
165 S. Fourth Street  
Ste. Genevieve, MO 63670

Phone: 573-883-5400  
Fax: 573-883-8105  
Email: [dbova@stegenevieve.org](mailto:dbova@stegenevieve.org)

---

## October 2018 Staff Report

### Activities for 9/12 – 10/11

#### *Historic Preservation – Heritage Commission*

- Meeting Monday, 10/15, 6pm

#### *Building Department / Code Enforcement*

- Occupancy Permits / Inspections 24
- Building Permits Issued 5
- Demolition Permits 1
- Sign Permits 0
- Chicken Permits 0
- Special Use Permits 0

#### *Planning & Zoning*

- Nothing new to report.

#### *Board of Adjustment*

- Meeting held Tuesday, 10/2, 6pm – 1 Variance approved at 540 Cedar Lane

#### *Floodplain Management*

- New FIRM maps being issued in Feb '19, currently in pending status and being reviewed
- New maps will have to be adopted into Ordinance after review
- Attended SEMA conference September 26

#### *Property Maintenance Focus (6/25 – 10/9 Cumulative)*

- Properties Reviewed 124 (87+/- remain)
  - Courtesy Enforcement Letters 48
  - Repairs Made / Nuisance Addressed 29
  - No Issue 47
  - Repair Plan from Property Owner 23
  - Letters Being Prepared 0
- 
- 18 of 29 “Repairs Made” were after receiving letter. Remaining 11 repairs were already done.
  - 66 total code enforcement or nuisance letters sent (from the original file)
  - 18/66 = 27% repaired; 23/66 = 35% plans in place; 25/66 = 38% pending
  - 16 of 25 or 64% “pending” were just sent letter last week
  - Remaining 9 of 25 or 36% “pending” are within 30 days to comply or have been sent 2<sup>nd</sup> letter

# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: sgfd7101@gmail.com  
Cell Phone: 573-883-0615

---

## Monthly Operations Report

Date: **September** 2018

Calls for Assistance:

- SGFD responded to **26** emergency calls in **September**.
- Total Responses for the year 2018 are **178** calls, **up 12** call from last year.

Staffing:

- SGFD roster is **down 2**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested(Facebook and web page are working well)
- **We have 4 possible new fire fighters we are working on.**
- I wish to thank the Herald for their assistance in our recruiting efforts.

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was on 9/17 on City Water operations with mutual aid depts.**

Meetings Attended

Ozark Firefighters meeting – **August 27 Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- **Working on getting a University of Missouri certified class on rope rescue.**

Facility:

- **Finished some small maintenance projects at the end of the budget year**

Apparatus & Equipment Maintenance:

- **Had several small repairs on trucks and tools.**

Fire Radio:

Nothing to report

## Grants

- 1) **Conservation Grant request has been submitted**

## Ladder Truck Updates

- Preconstruction conference with Rosenbauer was completed October 25 and 26 at the plant in Minnesota.
- Time lines as given by Rosenbauer Plant are as follows
  1. Chassis complete – First Payment Made
  2. Aerial complete and attached around August 18<sup>th</sup>
  3. **Truck is back in Minnesota for the last stage of construction - Second Payment Due (Was submitted on Tuesday to Sue)**
  4. **The manufacturer is running 45 – 60 days behind schedule**
  5. **I have expressed my displeasure in the amount of time it is taking to build the truck and our local rep has proposed some things to the manufacturer to try keep us happy**
  6. **Have not been able to pin them down on a revised schedule yet – still working on that.**
  7. **We will still need to do a “prepaint” inspection trip and shortly after that a final inspection trip.**
  8. **We are trying to post pictures as we get them on the Ste. Genevieve Fire Department facebook page so everyone can follow the progress.**

## County Firefighters Assn.:

- **Working on a Firefighter Survival Class**

## Local & State Mutual Aid:

- Nothing to report

## Miscellaneous Issues & Events:

- 1) This month's Fire Fighter of the month is **Assistant Chief Bob Bonnell. Bob has served the department for 40 years and has completed Firefighter certification through the State of Missouri. Bob has held the positions of Captain, and was also the city building inspector for several years.**
  - Web page and Facebook site continue to progress as my guy has time.
  - The 2 sites are being done by one of our fire fighters that knows how to build and maintain these, at no cost to the city.
  - I encourage people to check out both and check back often for updates.

- 2) We are proud to acknowledge Captain Justin Donovan and Lieutenant Bo Caldwell for participating in the annual 911 memorial stair climb in Jefferson City. Once again SGFD members were the highest donation receiving team at the event.
- 3) The Ste. Genevieve Fire Fighters funded a team and participated in the 12 annual Backstopper's Golf Tourney Benefit.

### **KnoxBox Program**

**Approved a box for the new construction (accounting office) on Highway 32**

**Waiting on installation at the following location  
Piva Building**

The program is slowing building strength and has become a real asset to the department.





## **Park and Street**

### **September**

- **Mow and weed eat**
- **Swept downtown**
- **Repaired street lights**
- **Striped soccer field**
- **Picked up excessive grass in the park and Crestlawn Cemetery**
- **Patched asphalt on Crestview, Chadwell, Ninth, Third and Fifth Street**
- **Finished clean up from flash flood**
- **Burnt the brush site**
- **Repaired the gravel part of Division Street**
- **Cut brush protruding in the roadway in several places**
- **Worked on making street lamp post for downtown**
- **Finished way finding signs**
- **Maintenance on mowers**
- **Oversee paving project**